

Job Opening Announcement

Interested candidates should send resume and letter of interest to:
Brian Eberle, Manager of Safety and Risk Management
Keystone Quality Transport
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Safety Supervisor and Driver Trainer

Function of Job:

It is not often that a role comes along that provides you the opportunity to play a pivotal role in safety with one of the leading medical transportation companies in the industry. Based at our Springfield, PA Operations Center, Keystone Quality Transport is seeking an energetic, dedicated, versatile, self-motivated safety professional with a solid track record of leading implementation of safety and health programs in an operating environment, specifically with a focus on driver education and safety. Someone with experience in the EMS and medical transportation industry is a huge plus.

Keystone Quality Transport is the premiere medical transportation provider for the Delaware Valley and this year we are celebrating 25 years in business. We provide emergency and non-emergency ambulance transportation as well paratransit service for contracted facilities, operating nearly 150 vehicles and 400 employees in 5 Pennsylvania counties and surrounding states.

Transportation is what we do and transportation safety is our top priority. Under supervision of the Risk and Safety Manager, the Safety Supervisor and Driver Trainer is responsible for carrying out our company transportation and driver safety initiatives. A large part of that job includes training and coaching our drivers in the safe operation of motor vehicles.

Duties and Responsibilities:

- Evaluate driver knowledge, skills and performance standards related to efficiency, safety and legality
- Provide on-the-road driver training, evaluation, and classroom instruction to current and prospective drivers to operate shuttle vehicles, buses, ambulances and all company vehicles
- Develop and implement a practical training program which will educate new and existing employees to operate company vehicles in the safest way possible
- Conduct remedial driver instruction to drivers who have exhibited risky driving behavior, been involved in a motor vehicle collision, or have been identified by the company as needing targeted on the road training
- Assist the Safety Manager with driver safety initiatives and ongoing evaluation of driver performance
- Attend orientation and driver related training courses to ensure the training program is current and effective
- Conduct driver safety inspections and audits to ensure driver compliance with company safety policies and applicable safety laws
- Review weekly reports for safety planning purposes with Safety Manager and make recommendations
- Provide input for route and operational changes to reduce risk

- Work with the Safety Manager to conduct driver incident and collision investigations, root cause identification, case management, and make recommendations on ways to prevent future incidents
- Serve as a back up to the Safety Manager
- Participate in safety committee meetings
- Perform related duties as assigned

Job Knowledge:

- Safe and defensive driving practices
- Proper operations of all company vehicle types
- Applicable traffic and transportation laws, codes, and regulations
- Company coverage area geography
- Basic record keeping and report preparation techniques
- Interpersonal skills using patience, tact, and courtesy
- Health and safety regulations
- Oral and written communication skills

Physical Demands

- Indoor/outdoor environment subject to temperature extremes consistent with the weather for this region
- Direct contact with the public and employees
- May be exposed to heights, loud noises, fumes, odors
- Work with moving vehicles and motorized wheelchair lifts and equipment
- Sitting, standing, and walking for extended periods of time
- Lifting, carrying, pushing, and pulling object(s) weighing in excess of 75 pounds
- Continuous use of hands, fingers, and wrists repetitively
- Using both hands and legs simultaneously
- Stooping, bending, and kneeling
- Pushing, pulling, and maintaining balance
- Reaching over head
- Rapid mental/muscular coordination
- Verbal, auditory, and written capabilities to effectively communicate in an articulate manner
- Accurate depth perception
- Clarity of vision at varying distances to see small details and have color vision/distinguish shades.
- Operate motorized equipment
- Drive a vehicle to conduct work

Job Hazards

- Working with moving and powered machinery
- Possible contact with blood borne pathogens and/or bodily fluids

Minimum Qualifications:

- High school diploma
- Sufficient education and/or practical knowledge as demonstrated through prior job experience to observe, identify, and correct driver behavior and safety issues
- Strong knowledge and background in fleet safety and DOT compliance
- First aid and CPR certification (will provide if needed)
- Knowledge of proper use of fire extinguishers
- Thorough knowledge of federal, state and local laws governing the operation of motor vehicles
- Possession of valid Class A Driver's License with a preference for additional credentials such as CDL
- Ability to deal effectively with correcting driver behaviors and overcoming resistance
- Must maintain professional interaction, appearances, and communication within all levels of the organization
- Sufficient strength and physical dexterity to perform duties and responsibilities of this position.
- Must be able to travel within our service area using own reliable transportation
- Position operates during normal business hours but because we are a 24/7 operation, will require working or being on-call during non-traditional hours which could include overnights, weekends, and holidays. Also, will need to respond to emergencies and accident scenes outside of traditional hours with no prior notice.
- Must pass drug and alcohol screening tests

System Approval: 7/5/2019

Effective Date: 7/5/2019